

POSITION AVAILABLE!

AmeriCorps VISTA Member

Gateway House Homeless Shelter



The Gateway Homeless Coalition (GHC) is seeking applicants to serve in the position of Outreach & Engagement Coordinator through the national Volunteers in Service to America (VISTA) Program. The position requires one year of full-time service (August 2018-July 2019), and the VISTA member will assist in strengthening GHC's capacity to serve men, women and children who are experiencing homelessness in Bath, Menifee, Montgomery, Morgan & Rowan Counties through: 1.) community outreach & engagement, 2.) building relationships with partners at the local, regional and state levels, 3.) recruiting volunteers and donors to support GHC's efforts to combat poverty and homelessness and 4.) educating communities about the reality of homelessness and solutions to homelessness.

DESIRED QUALIFICATIONS

- Bachelor's degree (or degree in progress)
- Ability to be a self-starter and complete tasks and projects with minimum supervision
- Familiarity with a variety of social media platforms
- Strong interpersonal skills
- Public speaking skills/experience
- Experience with community engagement, organizing, networking
- Strong organizational skills
- Strong computer skills, including proficiency in Microsoft Office
- Valid driver's license and reliable source of transportation (ongoing travel throughout GHC's five-county service area is part of position with mileage reimbursement available)
- Ability to work flexible and changing schedule (some evenings and weekends, as needed)
- Successful completion of criminal background check and National Sex Offender Registry check

BENEFITS

- Monthly living stipend of \$1,018 (gross pay)
- Educational award of \$5,920 (available at end of full year of service)
- Health Insurance
- Child Care
- Flexible Scheduling
- Great experience in working on behalf of and advocating for individuals and families who are experiencing homelessness

HOW TO APPLY

If interested:

Please send resume and cover letter to Paul Semisch at psemisch@gatewayhouseky.org. For more information, feel free to call at 606-784-2668. Resumes will be accepted until position is filled. GHC is an Equal Opportunity Employer